



Committee Meeting Attendance and Report of Meeting

Date: 05-13-24

Time: 6:00pm

Committee Name: Gas Committee

Committee Members:

1. Max McCullough, Chairman
2. Josh Kingery
3. Sherry Parker

Present

X
X
X

Name(s) of others in Attendance:

1. Lance Holsapple, Lead 5.
2. Michael Ryder 6.
3. Austin Matteson 7.
4. 8.

Nature of Meeting: Gas utility procedures, ICC Inspection Report and Maintenance requirements.

Meeting Report: Gas Department Lead, Lance Holsapple, spoke about ICC-Potential Violations following a recent audit/inspection. Most notable were several high pressure "Farm Taps" in need of repair or replacement (work to be done by USDI estimated at \$3,000-3,500.00 per tap), some low pressure taps and valves in need of repair or replacement (work to be done by Village Gas Department with parts estimated at about \$300.00 per repair.) and repair of an underground leak (work to be done by USDI). Another issue was a low level of "odorant" in the Village's gas system. Holsapple stated that fines are anticipated and they will be working on a yearly maintenance schedule for the out of town route. He also reported that several valves had been replaced in the past year and that the valves are exercised routinely and that there are issues with cathodic protection that need to be addressed. Holsapple also requested that a Yearly Maintenance Budget be created for his and other Departments so that they would know what was available

to be spent for routine maintenance and repairs. Also recommended was increasing the authorized department spending guidelines in that virtually everything from tools to parts and supplies has increased greatly since the Covid issue.

Holsapple stated that during a recent discussion with the Village's Gas Engineer, Tyler Enloe, it might be time to review the Natural Gas Transportation Agreement currently in place with the Village of Toledo.

Motion by Trustee Parker and seconded by Trustee Kingery to adjourn at 6:47pm.

Committee Recommendation: Schedule necessary work and maintenance as noted by ICC audit/inspection, work to create Yearly Maintenance Budget, review and increase authorized department spending guidelines and with assistance of the Village Gas Engineer and Village Attorney, review the Natural Gas Transportation Agreement concerning the Village of Toledo.

Submitted by Max L. McCullough, Committee Chairman