

Committee Meeting Attendance & Report of Meeting

Date: 2/27/2024

Time: 5:00pm

Committee Name: Parks & Buildings



Committee Members

Present

1. Max McCullough (Chairmen)
2. Tony Wright
3. April Harris

X
X
X

Name(s) of others in Attendance:

1. Kenny Weaver-A&R Services
2. Jerod Burton-Burton Home Repair
3. Luke Miller-Milco Construction
4. Aaron Long
5. _____
6. _____
7. _____
8. _____

Nature of Meeting: Discuss Haughton Park Concession Building repairs

Meeting Report: See seperately attached 02-27-24 Parks and Building Meeting Report

Committees Recommendation: Receive and review contractor quotes for improvements to Haughton Park Concession Stand building with possible Board action at April 1st, 2024 Village Board meeting.

Approved by: _____ (Mayor)

Please submit to the City Clerk for record keeping. Recording of Committee Meetings is the responsibility of the Chairman of the Committee or a Committee member appointed by the Chairman or the City Clerk if in attendance.

02-27-24 Parks and Buildings Committee Meeting Report

Visitor comments were taken after project discussion with potential contractors.

Committee Members spoke about needed repairs/improvements for the Concession Stand Building then allowed the potential contractors to provide suggestions as to siding material and other building needs. As to siding material concerns, it was noted that vinyl siding would be a poor choice due to fading/distortion and potential for damage from foul balls and rock debris from mowing operations. Also, metal siding would have potential for denting from foul balls and rock debris from mowing operations as well as safety issues due to potential sharp edges. The recommended siding would be LP Smart siding due to durability but it would require repainting at some point. All potential contractors agreed there was a need to replace all doors and frames due to rot, the service counter and all window security covers need to be metal and guttering needs to be installed to direct water away from building. Current utility services attached to building can be reattached as they currently are.

Scope of work and material types were discussed as follows: Sheeting for building, weather wrap, LP Smart siding (color Cavern Blue) with needed materials, four low to no maintenance entry doors similar to current and frames (white), adequate framing of air conditioner, stainless steel side hinged covers for four windows, stainless steel serving counter with support brackets, one piece single run gutter/down spouts (white) with gutter guards and miscellaneous needed material. All trim is to be white.

Contractors were requested to submit sealed quotes to include removal and disposal of all old material, and installation of the following: required siding material (LP Smart siding to be installed as per manufacturer guidelines) with sheeting and weather wrap, four maintenance free white entry doors and casings, adequate framing for air conditioner, stainless steel side hinged covers for the four windows to include hold open hardware and mechanism to secure covers in closed position, stainless steel serving counter with support brackets, one piece single run white gutter/downspouts with gutter guards and miscellaneous needed material. All trim is to be white. Quotes including total cost of project (Labor at prevailing wage) are to be delivered to the Village Clerk no later than noon Monday, April 1st for review and consideration during scheduled Board Meeting that evening.

All contractors left the meeting at which time Aaron Long on behalf of the Youth Recreation Group spoke concerning needs and requests for ball diamond area improvements during visitor comments. Items mentioned included:

1. Overhauling east ball diamond to allow for multi-purpose use by all age groups and teams. This would include removal of infield grass and reconstruction of the pitcher's mound. Baseball and softball age groups require different distances for bases and pitcher's mounds. As currently designed, it requires some users to run along or in the grass thus causing potential for injury or difficulty in use as well as maintenance issues. Mr. Long stated work would be done by him and volunteers with no expense to the Village other than for brick dust to cover the exposed dirt after removal of the infield sod.
2. Need of 25 tons of brick dust for work on east ball diamond as well as use at west ball diamond.
3. Improvements to east ball diamond dugouts. Request Village provide material (treated lumber) and screws to replace all horizontal boards around dugouts. Youth Recreation Group volunteers will provide the removal of old and installation of new material. Note: This would be pending possible new quotes for total replacement with chain link fencing with approval of Village Board.
4. New LED lighting and two GFCI outlets with in-use covers for batting cage. Current lighting does not work.
5. Adequate paper towel dispensers/supplies (3) and soap dispensers/supplies (3) for concession area and both restrooms.
6. Rock for turnaround areas across from west ball diamond.
7. Flag to be installed on flag pole.

Mr. Long was advised these items of concern would be considered by the Committee and discussed with the Village Board for approval.

Motion to adjourn by Trustee Wright seconded by Trustee Harris. Meeting adjourned at 5:41pm.

Committee Meeting Attendance & Report of Meeting

Date: 2/21/2024

Time: 10:00am

Committee Name: Parks & Buildings



Committee Members

1. Max McCullough (Chairmen)
2. April Harris
3. Tony Wright

Present

X
X
X

Name(s) of others in Attendance:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Nature of Meeting: Discus needed repairs for Houghton Park Concession Building

Meeting Report: Committee members discussed the deteriorating conditions of the exterior of the Houghton Park Concession building. The T-111 siding is warping and pulling away from stud framing and all door frames and doors are showing signs of rot. Counter at service windows needs to be replaced with cleanable more stable material along with current window security covers. Material considerations included metal pole barn siding, vinyl siding and LP Smart siding. All three have various pros and cons. Committee visited various locations to check out siding materials and to inspect Concession Stand building. Committee decided to hold another Committee Meeting to meet with potential contractors to discuss the types of material and explain desired work. It should be noted that LP Smart siding is what is now on recently renovated exterior of the local Subway building. Motion to adjourn by Trustee Harris and seconded by Trustee Wright. Meeting adjourned at 11:20am.

Committees Recommendation: Meet with potential contractors for material information and recommendations and inform them of the scope and requirements of the project.

Approved by: _____ (Mayor)

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